4262 6867 Clerk (m/f/d) in accounting - Don't be afraid of numbers | Direct start possible!  
  
company profile  
Our customer is a company with a rapidly growing finance department that is looking for support!  
  
area of ​​responsibility  
  
- Check business transactions (e.g. time recording, wage and salary slips, individual receipts).  
-Record data and provide payment data in a timely manner  
- Compile documentation, notifications, reports (e.g. overtime, flextime credit), prepare statistical data  
-Coordinate inquiries and receive inquiries on relevant topics and forward them to internal departments or obtain information and report it to the employee  
  
requirement profile  
  
-Successfully completed commercial training  
- Previous work experience in accounting desirable  
- Good user knowledge of MS Office products (especially Excel)  
- Knowledge of working with SAP  
- Excellent analytical skills, strong communication skills and an independent and responsible way of working  
-Resilience and a high degree of initiative  
  
Compensation Package  
  
-Remuneration according to the activity and qualification  
-Permanent employment contract with Page Personnel  
- Structured and supervised induction  
- Flexible working hours and the possibility of home office  
-Employee offers from well-known companies  
-Extensive support by page personnel Manager - Finance and Accounting None 2023-03-07 15:59:17.586000